

MINUTES OF GEOGRAPHIC AREA STAFF MEETING, 1 NOVEMBER 1954

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PRESENT:

[REDACTED]

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1. [REDACTED] read aloud a memorandum from St/A on "records survey and disposition schedule for the Geographic Area." The Records Management Staff of the Agency began a survey of records within ORR on 23 August, under the direction of St/A/RR. Tentative scheduling calls for a survey of the Geographic Area files, beginning Monday, November 15, 1954. [REDACTED] of the Management Improvement Staff will make the survey.

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2. [REDACTED] reported that the AD/RR this morning in staff meeting reiterated the need for wartime emergency planning. Mr. [REDACTED] has written a preliminary survey on the subject, which will be circulated. [REDACTED] have been appointed to consolidate ORR views on the subject. It was decided, after a general discussion of the subject, that each division chief will prepare in writing his thoughts on this subject during the next two weeks.

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[REDACTED]

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4. [REDACTED] advised that [REDACTED] could be used by D/GG for possibly six to nine months, to work on a summary of foreign activities in the Antarctic for the Ad Hoc Committee. Problems involved in using [REDACTED] map compilation were discussed.

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[REDACTED]

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6. [ ] commented that he agrees with the Budget Bureau that the NIS program is in need of re-evaluation. He asked if any indication has come in of consumer reaction. [ ] said that he had heard of a few comments, generally favorable, for the NIS as a whole. [ ] discussed D/GC problems in connection with the NIS, pointing out that the base map program may take as much as 45 to 60 percent of the total available professional compilation time. He will submit a statement of D/GC's problems in connection with the NIS program.

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12. [ ] brought up the question of overtime work in the Map Library by people from other divisions, suggesting that an Area point-of-view be stated for such overtime. It was decided that divisions having unused overtime in any pay period can permit personnel to use that overtime at the Map Library.

13. Mr. Lundahl commented on the "International Conference on Man's Role in Changing the Face of the Earth," to be held at Princeton 13-18 June 1955 and suggested that some Geographic Area personnel should attend this conference, which is backed by the Wenner-Gren Foundation.

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14. Mr. Lundahl advised that [ ] arrived today to begin two weeks duty as consultant to D/GP in preparation of a staff study.

15. Mr. Lundahl commented that [ ] of the Management Staff is now reviewing the statement of functions of D/GP within CIA.

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18. Mr. Lundahl mentioned a series of articles on CIA in the Saturday Evening Post and also articles by Westbrook Pegler.

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Approved For Release 2006/09/22 : CIA-RDP79-01096A000200040006-4